

STATE OF DELAWARE DEPARTMENT OF FINANCE

DIVISION OF ACCOUNTING

540 SOUTH DUPONT HIGHWAY THOMAS COLLINS BUILDING (D570C), SECOND FLOOR, SUITE 3 DOVER, DELAWARE 19901

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MEMORANDUM

#02-07

TO:

All Department and School Fiscal Officers

FROM:

Trisha L. Neely, Director (4

DATE:

December 21, 2001

SUBJECT:

Expiring "SuperCard" Credit Cards for Travel and Purchasing

Effective January 1, 2002, numerous "SuperCards" will expire. New cards have been issued by PNC Bank and will be sent to the cardholder's address from the application file.

Please contact Shelley Stanley, Procurement Coordinator at (302) 744-1042, <u>sstanley@state.de.us</u>, for any questions concerning these cards.